



CONSTITUTION & RULES

OF

ILFORD
OPERATIC AND
DRAMATIC
SOCIETY

2020

1. THE SOCIETY SHALL BE CALLED 'ILFORD OPERATIC AND DRAMATIC SOCIETY'.

2. OBJECTS

The objects of the Society are as follows: -

- i) To advance public education in Ilford, and the surrounding area, in the arts of Music and Drama, particularly among the Youth of the area.
- ii) To, or for, the benefit of such other charitable purposes in Ilford, and elsewhere, as the Society, through its Committee, may decide from time to time.

3. CONSTITUTION

The Society shall consist of Active Members, Friends of IODS (FIODS) and Vice Presidents, and may also include, as Life Members, such other persons as shall have rendered special services to the Society.

4. MANAGEMENT

The Society shall be managed by a Committee consisting of the following Honorary Officers: - General Secretary, Treasurer, Production, Youth, Publicity Secretaries and 4 other elected Members of which at least 3 shall be Active Members.

5. COMMITTEE'S POWERS

The Committee shall have the power to decide any questions arising from these Rules, and all other matters connected with the Society (other than, and except those, which can only be dealt with by the Society in General Meeting) and make, maintain and publish all necessary orders, regulations and bye-laws in connection therewith.

6. APPOINTMENT OF SUB-COMMITTEES

The Committee shall have the power to appoint Sub-Committees, to delegate to such Sub-Committees all, or any of, its powers (provided that such Sub-Committees shall report back to the Committee as soon as possible) and shall continue to hold office until the conclusion of the Annual General Meeting at which its successors are elected.

7. ELECTION OF OFFICERS AND COMMITTEE

All nominations to serve shall require a proposer and a seconder and evidence that the nominee is willing to accept Office. Nominations shall be in the hands of the General Secretary 21 days before the date of the Annual General Meeting. Voting will take place at the Annual General Meeting and may be in secret if any Member so desires.

8. CHAIRMAN

The Committee shall choose a Chairman and Vice Chairman from its Members at the first Meeting after the Annual General Meeting.

9. PRESIDENT

The Society shall elect a President at its Annual General Meeting to hold office for one year, but shall be eligible for re-election for no more than 9 subsequent years. Nominations for this Office shall have a proposer and a seconder and shall be in the hands of the General Secretary 21 days before such Meeting. The Office of President confers ex-officio membership of the Committee.

10. VICE PRESIDENTS

Vice Presidents shall be elected by the Society at the Annual General Meeting. All nominees shall have signified their willingness to assume this Membership.

11. LIFE MEMBERS

Life Members may, on the nominations and recommendations of the Committee only, be elected by Members of the Society at the Annual General Meeting.

12. AUDITORS

The Accounts of the Society shall be audited by one or more Auditors whose appointment shall be confirmed at each Annual General Meeting.

13. ANNUAL GENERAL MEETING

The Annual General Meeting shall be held as soon as possible after the end of the Society's financial year, 31st December, to receive the Committee's Report and the Audited Balance Sheet, to elect Officers and Members of the Committee and to conduct any ordinary business, for which purpose not less than 21 days' notice shall be given to all Members.

14. SPECIAL GENERAL MEETING

A Special General Meeting of Members of the Society may be called on a requisition signed by 15 Members, which must contain the resolution to be submitted. Such Meeting shall be called by the General Secretary within 14 days of such requisition, and all Members be given 7 day's notice of the time and date of the Meeting.

15. QUORUM AT MEETINGS

No business, other than the formal adjournment of the Meeting, shall be transacted unless a quorum of Members be present and entitled to vote and such quorum shall consist, at a General Meeting, of fifteen Members or one tenth of the total number of Members entitled to attend and vote, whichever number is the greater, and, at a Committee Meeting of 5 Members, or one third of the total number of Members of the Committee, whichever is the greater.

16. MEMBERSHIP

Membership of the Society shall be open to all those over the age of 14 and willing to pay the Annual Subscription prescribed by the Annual General Meeting. Each paid up Member shall be entitled to attend the General Meetings and shall have one vote on any matter put to the vote at such Meetings.

17. APPLICATIONS FOR MEMBERSHIP

All applications for Membership shall be considered by the Committee who may, in the cases of Active Membership, place suitable applicants on a waiting list.

18. CAPABILITIES OF CANDIDATES FOR ACTIVE MEMBERSHIP

a) Prior to election, all candidates for Active Membership shall be required to satisfy the Committee of their suitability for performance before the Public by means of an acceptable audition.

b) Subject to the Committee's assessment of a), they may be invited to perform in one show on a probationary basis, after which, full Membership may be confirmed or rejected.

c) The Committee shall have the right to re-audition.

19. Membership of the Society does not necessarily imply the right to sing or perform in any Production by the Society.

20. EXPULSION

The Committee shall have the power to expel any Member who acts prejudicially to the interests of the Society, in which case, no Subscriptions or Fees will be returned.

21. SUBSCRIPTIONS

The annual per capita Subscriptions of each group of Membership shall be decided at the Annual General Meeting and recorded in the Minutes. The subscription year will be from 1st January to 31st December. All subscriptions shall be payable on or before the last day of March each year.

22. NON - PAYMENT OF SUBSCRIPTIONS

The Committee shall have the power, by ordinary resolution, to suspend any Member whose Subscription remains unpaid 3 months after the Annual General Meeting, from exercising all, or any, privileges of Membership until his, or her, Subscription is paid.

23. PRODUCTIONS

The Committee shall select the Productions which shall be presented by the Society.

24. SELECTION OF CAST

The cast for any Production shall be selected by the Committee or by a selection Sub-Committee appointed by the Committee and consisting of not less than three of its Members.

25. REVISION OF CAST

The Committee shall have the power to revise the cast if any Active Member, to whom a character has been assigned, shall, in its opinion, prove unsuitable for the part.

26. ATTENDANCE AT REHEARSALS AND PERFORMANCES

A record of the attendance of Active Members at rehearsals and performances shall be kept by the Operatic Secretary and the Committee shall have the power to prohibit any Member whose attendance at rehearsals shall have been irregular, from taking part in the performance or work in preparation. Active Members absenting themselves, without notice, from three consecutive rehearsals, may, at the discretion of the Committee, be deemed to have resigned their parts in the Production then in rehearsal.

Active Members should make every effort to make themselves available for all rehearsals SIX weeks prior to the opening of a Production.

27. TICKET PAYMENTS

No tickets may be returned. Ticket money must accompany ticket application forms.

28. DISSOLUTION OF THE SOCIETY

The Society shall only be dissolved by resolution passed by five-sixths of the Members present, and voting, at a Special General Meeting called for the purpose. Any balance of cash remaining in hand, after the realisation of assets and payment of debts, shall NOT be distributed among the Members of the Society, but shall be applied to such charitable purposes, similar to those of the Society, or be paid, distributed or transferred to such charitable Institution or Institutions, having objects similar to the objects of the Society, as the Committee, with the consent of the Meeting, shall determine.

29. IODS LTD

The Chairman and Treasurer of the Society for the time being, shall be the Directors of IODS Ltd, and the Issued Shares in the Company shall be held, non-beneficially, by the Chairman and Treasurer as Trustees on behalf of the Ilford Operatic and Dramatic Society.

This Trusteeship shall terminate on either Office-holder ceasing to hold the relevant office.

30. No alteration, or addition, shall be made to these Rules except at the Annual General Meeting. Due notice, in writing, of any suggested alterations must be given to the General Secretary at least 21 days before the date of the Meeting.

No alteration, or addition, shall be made to Rule 2, Rule 28 or this Rule, without the prior written approval of the Charity Commission, and no alteration, or addition, shall be made which would cause the Society to cease to be a Charity in Law.